

Instructions for CMB Rotation Evaluation Forms

The rotation supervisor's evaluation is placed in the student's file and used 1) in quarterly review of the student's progress by the assigned graduate advisor and 2) in the student's end-of-the-year preliminary examination.

It is essential that you take time to fill out the form in sufficient detail to document any weaknesses that the student must address to improve performance. Simply using a rating scale similar to grant review (fair, good, excellent, etc.) is not informative and students (and their advisors) are often unaware that they have underperformed.

Note that there are only two choices for overall ranking: satisfactory (S) and unsatisfactory (U). This is for the purpose of reporting grades. A grade of U will result in corrective action by the program but will not immediately result in student dismissal. If you enter a grade of S but feel that the student was borderline and is struggling in the program, please state this in the Additional Comments area.

ROTATION PERFORMANCE EVALUATION

Summer 2013 , Fall 2013 , Winter 2014 , Spring 2014

Student:

Rotation Supervisor:

Knowledge of the literature and scientific background

Ability to develop hypotheses and plan experiments

Techniques and approaches learned (list these, no evaluation necessary)

Ability to take responsibility and to independently trouble-shoot

Interactions with other lab personnel

Writing and speaking

Effort level and reliability

Organization and accuracy

Will the work lead to or contribute to a publication?

Please use the above criteria to complete the evaluation, discuss the evaluation and any problems with the student and return this form to Renee Frigo, Natural Sciences II, 4143, or email at rfrigo@uci.edu as soon as possible.

Assign S (Satisfactory) or U (Unsatisfactory)

Additional comments:

Signature of Rotation Supervisor

Signature of Student