



UCI IRVINE | UNIVERSITY  
of CALIFORNIA

Cellular &  
Molecular  
Biosciences

Graduate Student  
Handbook

Academic Year: 2023-2024

**Additional program information can be found at: CMB Program Office, please make an appointment with Morgan Oldham at [morgano@uci.edu](mailto:morgano@uci.edu)**

## **Enrollment**

Graduate students must enroll in graduate courses for a minimum of 12 units each quarter. To enroll in courses, you must access WebReg at: <http://www.reg.uci.edu/registrar/soc/webreg.html>.

During your first year in the CMB program, each quarter you will enroll in one core course for 4 units, a lab rotation for 2-4 units, and Scientific Communication 292 for 2 units. The rotation course number is 200R assigned to each of our CMB faculty in all six departments. You can find the correct course code in WebSoc at: <http://websoc.reg.uci.edu/perl/WebSoc>, then select the department that the faculty member belongs to and look for their 200R code.

A CMB faculty advisor has been assigned to you. You should enroll in Scientific Communication 292 each quarter for 2 units in the department which hosts your advisor. Your advisor will help you with rotation selection, rotation proposals and reports, and serve on your mini-symposium committee.

In addition to your other courses, you are required to take Ph.D. Fundamentals, MBB 291, for 2 units in Fall quarter, Biomedical Research Methods, MBB 295, for 2 units in Winter quarter, and Conduct of Research, MMG 250, for 2 units in Spring quarter.

Sample schedule for each quarter:

### Fall quarter

Core	Choose one	4 units
200R	Rotation	4 units
292A	Scientific Communication	2 units
<u>MBB 291</u>	<u>Ph.D. Fundamentals</u>	<u>2 units</u>
Total Units		12 units

### Winter quarter

Core	Choose one	4 units
200R	Rotation	4 units
292B	Scientific Communication	2 units
<u>MBB 295</u>	<u>Biomedical Research Methods</u>	<u>2 units</u>
Total Units		12 units

### Spring quarter

Core	Choose one	4 units
200R	Rotation	4 units
292C	Scientific Communication	2 units
<u>MMG 250</u>	<u>Conduct of Research</u>	<u>2 units</u>
Total Units		12 units

Registration for more than 16 units per quarter requires advance approval by the Graduate Advisors and the Dean of Graduate Division.

Registration in every regular academic session (Fall, Winter, Spring) is necessary until all requirements for an advanced degree have been completed.

Registration at UCI consists of two separate steps: payment of fees and enrollment of classes. Both steps must be completed in order to be officially registered. To fulfill your enrollment requirement, you must go online to use WebSoc (on line Searchable Schedule of Classes) and WebReg (Enroll in Classes) to enroll in classes before the deadline to pay fees or you will be held responsible for the late *fee* payment of \$50.00. There is a late *enrollment* fee of \$50.00 that goes into effect at the end of the second week of instruction.

## **Curriculum**

During the first year, students will select one of five focus areas: “Structural Biology, Biochemistry, and Biophysics”, “Developmental and Stem Cell Biology”, “Immunology and Microbiology”, “Cancer and Cell Biology”, or “Genetics, Epigenetics and Genomics.” Students will select three didactic courses, one each quarter, from a menu of course options recommended for their focus area. Students will be allowed to substitute courses or switch focus areas during the first year, by petition. During the first year the students also complete three required 2-unit S/U courses (PhD Fundamentals, Biomedical Research Methods, and Responsible Conduct of Research) that develop knowledge and skills not necessarily covered in the didactic courses. Students may take additional elective courses relevant to their area of specialization although this is not encouraged. Each focus area recommends elective courses for students in years 2 or later, to be taken after transfer to a departmental PhD program.

The following page includes a list of coursework requirements and possible electives in each focus area.

CMB course offering by quarter for the 2023-24 academic year:

Please verify courses with WEBSOC. Course offerings are subject to change throughout the year.

SBBB				DSCB				IM		
F	W	S		F	W	S		F	W	S
MB 204	MB 203	PB 232		DB 231B	DB 245	MMG 206		PB 215	MB 205	MMG 206
	PB 252	Chem 218		BC 225				DB 231B		MMG 222
		MB 211		DB 210						

CCB				GEG		
F	W	S		F	W	S
DB 231B	MB 217A	MMG 206		DB 214	MB 203	MMG 206
BC 225	PB 252	PB 232		BC 225		BC 207
	MB 205			CS 284A		
	DB 245			DB 210		

## Research Rotations

Students are funded for all three academic quarters while enrolled in the CMB program. Two research rotations are required; a third rotation can be performed in the thesis lab or, if needed, in a third lab.

During the first two weeks of the quarter the student must identify the rotation project and write a rotation proposal (instructions can be found at: <http://cmb.uci.edu/rotation-paperwork/>) which must be approved and signed by the faculty advisor and rotation supervisor and then turned into the CMB office by the end of the second week of instruction. During the last two weeks of the quarter the student must write a rotation report (instructions can be found at: <https://cmb.uci.edu/files/2012/09/Rotation-Report.pdf>) which must be completed, approved, signed by both the rotation supervisor and the faculty advisor, and then submitted to CMB by the end of finals week. The rotation report must be approved and signed by the faculty advisor, and will count toward the grade for the course.

Copies of both the proposal and the signed report must be handed in to Morgan Oldham in the CMB office (4139 Natural Sciences II) or submitted via email PDF, and will be added to the student's file. The rotation advisor will complete a rotation evaluation form online; this will be included in the student's file. A rotation that was performed in a CMB laboratory during the summer before entry into the program will count as one of the two required rotations. Laboratory rotations are graded as Satisfactory (S) or Unsatisfactory (U).

## CMB Faculty by Focus Area – Primary Affiliation

<b>Cancer and Cell Biology</b>	<b>Developmental &amp; Stem Cell Biology</b>	<b>Genetics, Epigenetics &amp; Genomics</b>	<b>Immunology &amp; Microbiology</b>	<b>Structural Biology, Biochemistry &amp; Biophysics</b>
Lauren Albrecht	Bogi Andersen	Tallie Z. Baram	Rosa Andrade	Geoff Abbott
Scott Atwood	Kavita Arora	Kevin Beier	Elizabeth Bess	John Chaput
Lee Bardwell	Bruce Blumberg	Emiliana Borrelli	Thomas Burke	Melanic Cocco
Claudia Benavente	Anne Calof	Minji Byun	Nir Drayman	Paul Gershon
Daniela Bota	Ken Cho	Timothy Downing	Philip Felgner	Shane Gonen
Remi Buisson	Karina Cramer	JJ Emerson	Donald Forthal	Celia Goulding
Phang Lang Chen	Xing Dai	Klemens Hertel	Matthew Griffin	Michael Green
Dongbao Chen	Dae Seok Eom	Evgeny Kvon	Matt Inlay	Steven Gross
Fangyuan Ding	Michael Hicks	Al La Spada	Orkide Koyuncu	Allon Hochbaum
Aimee Edinger	Arthur Lander	Grace Lee	Tom Lane	Todd Holmes
Asuka Eguchi	Pablo Lara-Gonzalez	Wei Li	Haoping Liu	Naoto Hoshi
Mark Fisher	Ulrike Luderer	Tony Long	Melissa Lodoen	Yilin Hu
Angela Fleischman	Grant MacGregor	Ivan Marazzi	Francesco Marangoni	Lan Huang
David Fruman	Edwin Monuki	Jennifer Martiny	Matthew Marsden	Cholsoon Jang
Anand Ganesan	Michael Parsons	Ali Mortazavi	Michael McClelland	Rongsheng Jin
Steven Goldstein	Medha Pathak	Stanley Ng	Naomi Morrisette	Vladimir Kefalov
Christopher Halbrook	Maksim Plikus	Trina Norden-Krichmar	Dequina Nicholas	Philip Kiser
Christopher Hughes	Matt Rose	Jose Ranz	Shivashankar Othy	Wei Ling Lau
Barb Jusiak	Thomas Schilling	Marcus Seldin	Eric Pearlman	Han Li
Peter Kaiser	Leslie Thompson	Yongsheng Shi	Albert Siryaporn	Chang Liu
Mei Kong	Katherine Thompson-Peer	Dorota Skowronska-Krawczyk	Christine Suetterlin	Ray Luo
Young Jik Kwon	Rahul Warrior	Bryan Sun	Ming Tan	Andrej Luptak
Devon Lawson	Momoko Watanabe	Sha Sun	Andrea Tenner	Rachel Martin
Gina Lee		Vivek Swarup	Roberto Tinoco	Reginald McNulty
Thomas Martinez		Kevin Thornton	E.R. Chulie Ulloa	Haik Mkhikian
Selma Masri		Katrine Whiteson	Armando Villalta	Ben Morehouse
Dan Mercola		Marcelo Wood	Lisa Wagar	Krzysztof Paczewski
Nicholas Pannunzio		Xiangmin Xu	Craig Walsh	Jenn Prescher
Farah Rahmatpanah		Qin Yang	Travis Wiles	Feng Qiao
Olga Razorenova		Kyoko Yokomori		Markus Ribbe
Xiaoyu Shi				Robert Spitale
Wenqi Wang				Francesco Tombola
				Sheryl Tsai
				Gregory Weiss
				Alvin Yu

### CMB Faculty by Focus Area - Secondary Affiliation

<b>Cancer and Cell Biology</b>	<b>Developmental &amp; Stem Cell Biology</b>	<b>Genetics, Epigenetics &amp; Genomics</b>	<b>Immunology &amp; Microbiology</b>	<b>Structural Biology, Biochemistry &amp; Biophysics</b>
Thomas Burke	Lauren Albrecht	Bogi Andersen	Remi Buisson	Elizabeth Bess
Dae Seok Eom	Scott Atwood	Kavita Arora	Minji Byun	Fangyuan Ding
Shane Gonen	Lee Bardwell	Claudia Benavente	Karina Cramer	Asuka Eguchi
Matthew Griffin	Kevin Beier	Bruce Blumberg	Aimee Edinger	Steven Goldstein
Steven Gross	Daniela Bota	Anne Calof	David Fruman	Dan Mercola
Klemens Hertel	Timothy Downing	Ken Cho	Paul Gershon	Medha Pathak
Michael Hicks	Anand Ganesan	Xing Dai	Celia Goulding	Xiaoyu Shi
Lan Huang	Chris Hughes	Nir Drayman	Christopher Halbrook	Dorota Skowronska-Krawczyk
Cholsoon Jang	Matt Inlay	Todd Holmes	Allon Hochbaum	Wenqi Wang
Al La Spada	Evgeny Kvon	Peter Kaiser	Rongsheng Jin	
Arthur Lander	Tom Lane	Mei Kong	Barb Jusiak	
Pablo Lara-Gonzalez	Ali Mortazavi	Orkide Koyuncu	Young Jik Kwon	
Wei Li	Olga Razorenova	Wei Ling Lau	Devon Lawson	
Ray Luo	Bryan Sun	Gina Lee	Han Li	
Grant MacGregor	Sha Sun	Haoping Liu	Tony Long	
Francesco Marangoni	Armando Villalta	Chang Liu	Ivan Marazzi	
Matthew Marsden	Craig Walsh	Andrej Luptak	Jennifer Martiny	
Michael McClellan		Thomas Martinez	Selma Masri	
Naomi Morrissette		Krzysztof Palczewski	Reginald McNulty	
Stanley Ng		Nicholas Pannunzio	Haik Mkhikian	
Shivashankar Othy		Farah Rahmatpanah	Ben Morehouse	
Michael Parsons		Matt Rose	Yongsheng Shi	
Jenn Prescher		Thomas Schilling	Katrine Whiteson	
Feng Qiao		Leslie Thompson	Xiangmin Xu	
Albert Siryaporn		Momoko Watanabe	Alvin Yu	
Christine Suetterlin				
Ming Tan				
Katherine Thompson-Peer				
Roberto Tinoco				
Francesco Tombola				
Lisa Wagar				
Rahul Warrior				
Gregory Weiss				
Travis Wiles				
Kyoko Yokomori				

## **Affiliate Faculty:**

Karina S. Cramer, James J. Emerson, Grace Yuh Chwen Lee, Anthony Long, Jennifer Martiny, Jose Ranz, Kevin Thornton, Momoko Watanabe, Marcelo Wood

## **Mini-symposia**

At the end of Fall and Winter quarters, CMB faculty advisors will meet with their advisees and their rotation supervisors for a mini-symposium. Each student will give a 20 minute rotation presentation followed by 10 minutes of discussion/critique. Advisors, rotation supervisors and students will provide critical evaluation of each presentation. Detailed comments on strengths and weaknesses of the presentation will be provided to students individually by their advisor. Mini-symposia are used as practice for the preliminary exam in June.

A recommended format for mini-symposia presentations can be found at: <http://cmb.uci.edu/files/2013/09/Recommended-Presentation-Format.pdf>.

## **Preliminary Exam**

At the end of Spring quarter, students must demonstrate proficiency by passing a preliminary qualifying exam. The purpose of this exam is to verify that you have completed the goals of the CMB first-year program. These are:

1. to establish a foundation of knowledge in the relevant disciplines
2. to acquire an understanding of research methods including the responsible conduct of research
3. to sharpen your critical thinking abilities so that you are ready to begin thesis research in which you will take major responsibility for the design, conduct and publication of Ph.D.-level research projects.

The preliminary exam format consists of one rotation presentation and a critical review of a manuscript followed by presentation of proposed original research stemming from the manuscript. Complete exam instructions can be found on the CMB web-site at [http://cmb.uci.edu/files/2014/03/Prelim\\_Exam\\_Instructions\\_2014.pdf](http://cmb.uci.edu/files/2014/03/Prelim_Exam_Instructions_2014.pdf).

During Spring Quarter, a workshop is offered for students who would like to have more preparation for the journal critique and research proposal section of the exam. We will assign students to groups. Each group will have a second or third year graduate student who will provide an example of a good preliminary exam presentation at the first group meeting. Your group will then schedule 3 additional meetings with 2 students practicing a journal critique at each meeting. Your second year graduate student will be present at these meetings to provide feedback on the presentations.

## **Faculty Advisors**

During the first year, students will be paired with a faculty advisor. They will meet at the beginning of each quarter for personal academic advising emphasizing the importance of laboratory rotation experience. Included will be the value of identifying potential sponsors, making clear intentions after selecting a potential thesis advisor, and the need to demonstrate a commitment to research. Each advisor will meet with two to three students. Participation each quarter will include rotation assessment, a critique, and a mini-symposium.

## **Peer Mentor Program**

Students will have the opportunity to participate in the CMB Peer Mentor program before the start of the Fall quarter. Incoming students will be matched with CMB alumni for the academic year. The Peer Mentor will be available to the student to offer advice and insight about Graduate student life at UCI as well as assist the students in building their communication skills and establishing a network/support system of peers.

## **Unsatisfactory Academic Progress Policy**

The UCI Graduate Policies and Procedures requires that a student be notified of unsatisfactory academic progress. Criteria for determining unsatisfactory progress includes:

- An overall grade point average below 3.0; or
- A grade point average below 3.0 in two successive quarters; or
- Fewer than 24 units completed and applicable toward the advanced degree requirements in the last three quarters; or
- Failure to complete required courses or examinations satisfactorily within the period specified by the graduate program; or
- Failure to pass a required examination in two attempts; or
- Failure to progress academically within the Normal Time to Degree framework specified for the student's graduate program; or
- The appropriate faculty committee's evaluation that there has not been satisfactory program toward completion of the thesis or dissertation.

The CMB program policy includes a two-tiered system of “academic warning” and “academic probation” to notify students that they are not making satisfactory progress.

1. If a student has a single B- in a required course, the student is not making satisfactory progress and is issued an “academic warning.” If the student completes the first year coursework and rotations with a 3.0 GPA, he is allowed to take the preliminary exam (for the CMB) and transfer to a department. The student can submit a General Petition to have the B- accepted in fulfillment of the program requirement. The General Petition must be submitted after transfer to a department, and needs to be approved by the thesis advisor, departmental graduate advisor, Associate Dean of the School, and the Graduate Division.



2. If a student has a C+ in a required course (or received a second B-), the student is placed on “academic probation.” In this case, a student is not allowed to transfer out of a gateway program until they have satisfactorily completed the program requirements and the student is not allowed to take the preliminary exam. Students on academic probation must receive an Exception to Policy to receive a stipend for employment or fellowship.

## California Residency Policy

Non-resident students are required to establish California residency after their first year of graduate school. If you do not establish California residency before the beginning of Fall quarter of your second year, you will be responsible for paying your non-resident tuition (approximately \$5,000/quarter).

In order to be classified as a California resident for tuition purposes, you must demonstrate your intent to reside in California indefinitely. To prove intent, it is necessary for you to obtain legal documentation of intent to make California your permanent home and relinquish all legal ties to the past place of residence **as soon as possible after the date of entry into California**. Within the next month you should obtain a California driver’s license or California ID card, register your vehicle in California, and register to vote in California.

**IMPORTANT:** When reviewing your status for California residency, the resident deputy will ask the question: when would this student have been unable to go back to their original state and not qualify for residency? If it is not clear that you could not go back to your home State, then you have not established clear ties to California (i.e., have out of state license, have active checking/savings bank accounts out of state, registered to vote in another state, or NOT registered to vote in California).

**ANY TIES TO OTHER/PREVIOUS RESIDENCE MUST BE CHANGED.**

Between June 1 and September 1, 2024, see the Residence Deputy, located at the Registrar's Office, Aldrich Hall, room 215 and bring your documents (proof of your intent to become a CA resident). Do this BEFORE the start of Fall quarter 2024 fees are due or you will be assessed non-resident tuition.

For more information on establishing California residency, please go to:  
<http://www.reg.uci.edu/residency/classification.html>

## Finances

Your CMB stipend of \$35,000 for the 2023-2024 academic year is paid out as follows:

10 payments of \$2,625.00 each from Oct. 1, 2023 through July 1, 2024 =	\$26,250.00
3 payments of \$2,916.00 each from Aug. 1, 2024 through Sept. 30, 2024 =	\$8,750.00
Total stipend	\$35,000.00

Note: Taxes are not deducted from the 10 payments of \$2,625.00, but it is all taxable income, as it is a student stipend and not an employee payroll check. The 3 payments of \$2,916.00 do have taxes deducted as of July 1, 2024, you will be employed by your thesis advisor and will receive a payroll check.

## Financial Aid Office

The UCI Office of Financial Aid and Scholarships provides students and their families with the financial resources necessary to assure success in their academic goals. It is located in 102 Aldrich Hall, phone (949) 824-8262. Financial aid information for graduate students can be found on their website,

<https://www.ofas.uci.edu/content/GraduateEntering.aspx>

## Student Health Insurance Plan (UC SHIP)

Benefits are effective on the first day of the Fall quarter.

UCI offers one of the best, most comprehensive healthcare packages in the nation to its graduate students. With such a basic yet important need met, students are free to concentrate on their academic studies. UC SHIP for graduates provides medical and vision coverage through Anthem Blue Cross, and dental coverage with Delta Dental. For complete information about your healthcare package, refer to:

[http://www.shs.uci.edu/Health\\_Insurance\\_Privacy/Insurance.aspx#GSHIP](http://www.shs.uci.edu/Health_Insurance_Privacy/Insurance.aspx#GSHIP)

## **Service Limitations**

During any academic year quarter, a graduate student may not be appointed in any capacity by the University of California beyond a maximum of 50% time. The purpose of this University-wide policy is to limit the amount of time graduate students devote to University activities that do not lead directly to the successful completion of their academic degree program requirements in a timely manner. (Related Documents: APM 110 (40); APM 112 (39); APM 410-17b.; APM 410 Appendix A; APM 420-17c.; Student Worker Guidelines (UCI/HR Compensation); 8CFR 214.2f9)

*Graduate students are encouraged to voluntarily participate in worthwhile University or community activities such as student groups and outreach activities, but they must make satisfactory progress toward their primary academic degree objectives. Before accepting additional obligations (compensated or not), graduate students are urged to consult the Directors or the Associate Deans of the CMB.*

## **Outside Employment**

Doctoral students are expected to be fully engaged in the CMB program and should not undertake outside employment. Requests for exception (e.g., if the employment provides a professional development opportunity) may be directed to the Associate Deans for Graduate Studies.

*For consideration, students must be making satisfactory progress toward their primary academic degree objectives, which includes (1) earning a minimum 3.3 GPA in their graduate courses, (2) not receiving a B- or lower grade in any graduate course, and (3) officially securing a permanent position in a research lab with a faculty mentor. The faculty mentor will also be required to provide approval prior to the exception being granted.*

## **Conflict of Interest**

The campus has an established conflict of interest (COI) policy that must be met when a graduate student performs research, and the PI has a financial interest in the project. If there is a COI, there must be an additional member oversight responsible for protecting the student from conflicts. The Graduate Dean shall select the Oversight Member from a list of three nominees agreed upon by the student and faculty research/thesis advisor. The student or faculty member should submit a written request to appoint an Oversight Member to the Graduate Dean. This request should include background information describing the circumstances of the possible conflict. The Graduate Dean will retain sole authority to appoint the Oversight Member.

## **Change of Address**

It is important to submit a change of address when you arrive in Irvine so that the Registrar's Office has your current address. You may do this online at <http://www.reg.uci.edu/request/changeaddress.html>

## **UCInetID and E-Mail Account**

You must activate your UCInetID and password before you can use it for e-mail and electronic access to WebReg and ZotAccountOnline. You may activate your UCInetID on line at: <https://www.oit.uci.edu/help/ucinetid/> Instructions for setting up your e-mail account can also be found at this website: <https://www.oit.uci.edu/email-calendar/start-students/>

## **ID Card**

Student ID cards are available at The Hill (the UCI bookstore) located in the Student Center, 9 a.m. - 9 p.m. You will need your student ID number.

## **Parking Permit**

Parking permits are required to park on Campus. For more details go to: <https://parking.uci.edu/permits/>

## **Transportation on Campus**

The Anteater Express campus shuttle buses take passengers around campus or to select destinations. Go to [www.shuttle.uci.edu](http://www.shuttle.uci.edu) for route maps and schedule information.

## CMB Contacts

Markus Ribbe, Ph.D.  
Program Director  
McGaugh Hall, room 2236  
Phone: 824-4737  
E-mail address: [mribbe@uci.edu](mailto:mribbe@uci.edu)  
Office Hours: By appointment

Craig Walsh, Ph.D.  
Associate Dean of Grad Studies  
School of Biological Sciences  
McGaugh Hall, room 3215  
Phone: 824-8487  
E-mail address: [cwalsh@uci.edu](mailto:cwalsh@uci.edu)  
Office Hours: By appointment

Morgan Oldham  
Program Administrator  
Natural Sciences II, room 4139  
Phone: 824-8145  
E-mail address: [morgano@uci.edu](mailto:morgano@uci.edu)  
Office Hours: 8:00AM - 5:00PM

Francesco Tombola, Ph.D.  
Associate Dean of Grad Studies  
School of Medicine  
Medical Sciences I, room D349  
Phone: 824-9137  
E-mail address: [ftombola@uci.edu](mailto:ftombola@uci.edu)  
Office Hours: By appointment

## Academic Calendar 2023-2024

<b>Fall Quarter 2023 - 49 days of instruction</b>	
Enrollment begins	June 12, 2023
Fee deadline	September 15, 2023 4:00 PM
Campus-wide Graduate Student Orientation	Virtual
Quarter begins	September 25, 2023
Instruction begins	September 28, 2023
Research Proposals Due	October 13, 2023
<b>Veteran's Day Holiday</b>	<b>November 10, 2023</b>
<b>Thanksgiving Holiday</b>	<b>November 23-24, 2023</b>
Instruction ends	December 8, 2023
Final examinations	December 9-15, 2023
Research Reports Due	December 8, 2023
Mini-Symposia	December 11- 15, 2023
Quarter ends	December 15, 2023
<b>Winter Holiday</b>	<b>December 18, 2023-Jan. 2, 2024</b>
<b>University Closed</b>	<b>December 25, 2023-Jan. 2, 2024</b>
<b>Winter Quarter 2024 – approx. 48 days of instruction</b>	
Enrollment begins	November 20, 2023
Fee deadline	December 15, 2023
Quarter begins	January 3, 2024
Instruction begins	January 8, 2024
<b>Martin Luther King, Jr. Holiday</b>	<b>January 15, 2024</b>
Research Proposals Due	January 19, 2024
CMB Recruitment Weekend #1	January 11- 13, 2024
CMB Recruitment Weekend #2	January 25- 27, 2024
<b>Presidents' Day Holiday</b>	<b>February 19, 2024</b>
Instruction ends	March 15, 2024
Final examinations	March 16-22, 2024
Research Reports Due	March 15, 2024
Mini-Symposia	March 18-22, 2024
Quarter ends	March 22, 2024
<b>Spring Break</b>	<b>March 25-29, 2024</b>
<b>Spring Quarter 2024 – approx. 49 days of instruction</b>	
Enrollment begins	February 26, 2024
Fee deadline	March 15, 2024
Quarter begins	March 27, 2024
<b>Cesar Chavez Day Holiday</b>	<b>March 29, 2024</b>
Instruction begins	April 1, 2024
Research Proposal Due	April 12, 2024
<b>Memorial Day Holiday</b>	<b>May 27, 2024</b>
Instruction ends	June 7, 2024
Final examinations	June 8-13, 2024
Research Reports Due	June 7, 2024
Quarter ends	June 14, 2024
Preliminary Examinations	June 17-28, 2024

## **Important University Policies**

### **Code of Student Conduct**

Graduate students are members of both society and the academic community with attendant rights and responsibilities. The Code of Student Conduct addresses these rights and responsibilities and provides university wide standards for implementing regulations to protect and promote the rights of members of the University and assure compliance with University laws and policies. A copy of this document is available at:

<https://aisc.uci.edu/policies/pacaos/index.php>.

### **Policy on Sexual Harassment**

The University of California is committed to creating and maintaining a community in which all persons who participate in University programs and activities can work together in an atmosphere free of all forms of harassment, exploitation, or intimidation, including sexual. Specifically, every member of the University community should be aware that the University is strongly opposed to sexual harassment and that such behavior is prohibited both by law and by University policy. It is the intention of the University to take whatever action may be needed to prevent, correct, and, if necessary, discipline behavior which violates this policy. The UCI Sexual Harassment policy is available at:

<http://www.oeod.uci.edu/sho/>.

### **Policy on Academic Honesty**

The policy on academic honesty and its consequences is available at

<http://senate.uci.edu/uci-academic-senate-manual/part-iii-appendices-of-the-irvine-division/academic-integrity/>.

Students are expected to become familiar with this policy. Students who fail to uphold their fundamental academic obligation are subject to consequences that might range from lowering a grade to campus-wide sanctions, up to and including dismissal. Examples of conduct that fall under the aegis of the policy on academic honesty include, but are not limited to, plagiarism, cheating, stealing of exams, falsifying the record of their work, or collusion in such dishonest activities.

### **Resolving Grievances, Campus Ombudsman**

UCI provides a campus Ombudsman to respond to grievances by clarifying issues, making referrals; and providing a confidential, impartial and informal setting for mediation, dispute resolution or conflict negotiation. The office is located in room 205 of the Multipurpose Science & Technology Building; telephone 949-824-7256. For more information see this URL on the web:

<http://www.ombuds.uci.edu/>.

## **Graduate Student Organizations**

### **Associated Graduate Students (AGS)**

The Associated Graduate Students, an unincorporated association of the state of California, is the recognized graduate student government association at the University of California, Irvine. It represents nearly 5,000 graduate and professional students to the campus and system wide administration. Information about this organization is available at: <http://www.ags.uci.edu/>.

### **Cross Cultural Center – International Clubs**

The Cross Cultural Center at UCI is dedicated to creating and maintaining a socially just campus, fostering the cultural identities within our community and providing opportunities for intellectual exchange, student leadership development and community engagement. Information about this organization and a list of programs available through the Cross Cultural Center is available at: <http://www.ccc.uci.edu/>.